

**OLQP Falcons Soccer Club**  
Meeting Minutes  
16 March 2009 Parish Centre

**Opening:**

The meeting of the OLQP Falcons Soccer Club was called to order at 7.35 pm by Mark Giacoppo.

**1. Welcome**

Mark gave a warm welcome to the new and returning coaches and managers to the meeting and the Club.

**2. Apologies:**

Apologies received from Lynda Attard, Mark Kokoska, and Phillip Galouzis.

**3. Review of Last Meetings Minutes**

Minutes were distributed and no changes were noted.

**4. Election of Club President**

Nominations for the position of Club President being vacant from the Annual General Meeting of 2008 was called. Only one nomination was received by Norma Haddad and was seconded by Dianne Khattar. A show of hands was called and Norma was elected unanimously.

"The 2009 Committee now comprises the following people:

- Norma Haddad, President,
- Mark Giacoppo, Vice President,
- Richard Tame, Treasurer
- Geoff Burton , Competition Secretary
- Lynda Attard, Meetings Secretary
- Alex Soyer, Equipment Officer
- Dominic Carr, Sponsorship Manager,
- Gerry Spiteri, Grounds Manager
- Tony Elias, Canteen Manager
- Peter Melisi, Web Manager
- Dianne Khattar, Fundraising Manager

**5. Treasurer's Report**

The Club Treasurer, Richard Tame advised payments are due for registrations to NSW Churches Football Association and purchase of socks, shorts, bottles, bottle holders, merchandise.

**6. New Business-Coaches & Managers Information for 2009 Season**

Suggestions for next years' rego process were

- to organise a table for the new coaches/managers to provide their details, and as a result they would receive the team's equipment (balls/coaches bag) This will ensure all details are recorded and speed up the process of determining a coach on the day.
- Organise a check list of items to be returned by managers/coaches to ensure all equipment is returned.

**7. The Role of the Ground Official, Coaches and Managers**

- Mark had prepared a sheet which was distributed and detailed the role of the Ground official, coaches and managers outlining the Club's expectations, its agreement with the Association in regard to sports rage and poor behaviours.
- Mark reinforced that all parents/guardians should be present with their child at all times, unless specific approval was given for another parent to care for them.
- Mark provided a guideline for coaches to deal with children who present difficult behaviour during training;

- a. Communicate to the player - what they are doing wrong and to stop the behaviour.
- b. If no reaction from the player then send the player to the parents with a 5minute timeout.
- c. If player again misbehaviours then send them back a second time to parents and indicate to the player they will start on the bench on the weekend.

This is just a general guideline. Very important that everyone is treated equally and fairly and everyone is respected properly.

- Mark spoke about rough games where the referee has lost control (according to the coaches assessment) and the ground official has not reacted ( as per coaches assessment) then the club will support the coach in stopping the game and taking the team off the field. However it is very important that the coach follows the 3 T Guideline:
  - a. Talk to the referee
  - b. Talk to the ground official
  - c. Talk to the other the team's coach

Only then consider stopping the game. Although this has never happened before and hopefully will not happen. The guideline is important and the first step will generally correct any issues and everyone should have a fun and safe game.

## **8. Canteen Operations**

Once again each team will be required to operate the canteen at least once through the year. A roster to be determined as soon as possible after the draw is established.

## **9. Communication and participation**

Each team is to ensure at least one representative attends each Club meeting. Team will NOT be chased up in regard to information distributed or requested at meetings. Each Manager is to remind parents that the Club committee are volunteers who donate large amounts of their own time to provide the means so the kids can play soccer and rely on all parents for their assistance.

## **10. Calender for Trial Games, Competition and Knockout games**

Geoff Burton informed the meeting that

- Trial Games were scheduled for 21 and 28 March at Daniel St
- The Competition begins on 4 April
- Games will be played through both sets of school holidays
- An afternoon knockout will be played and teams are advised to consider their entry, and to nominate whether they prefer a weekday twilight time or a Saturday afternoon . Nominations will be expected to occur in the next 4-6 weeks.

## **11. Fundraising**

Water bottles and merchandise will be the first fund raising items early in the season.

The Red Gum function centre in Wentworthville has been booked for Saturday 15 Aug 2009. The Fundraising night organised maybe a bingo night, trivia night or disco-suggestions are welcome at this stage and to be finalised during next committee meeting.

## **12. Committee Assistance and Roles**

The role of sponsorship manager was still vacant. Dominic Carr volunteered to undertake this role.

## **13. Daniel St parks Committee Meeting 20 March 2009**

- a. Mark informed the meeting of the current situation regarding the Parks Committee and the use of the Daniel St fields and his intention to attend the Park Committee and clarify the issue of training time, use and inclusion on the Parks Committee.
- b. All managers/coaches were to inform Mark of their training nights and time ASAP.
- c. Mark to raise the concern of dirty toilets and repair of locks.

#### **14. Other Business**

- Geoff advised he was preparing a Manager's Guide for new managers.
- Shorts and socks had been ordered and expected to arrive before the first competition game.
- A question was raised about one set of the mini goalpost being too small. It was recognised that they were originally a training set and needed modification. This would be undertaken by Paul Camilleri
- Peter Melisi to upload Managers & coaches manual on the website, minutes of meeting, 2009 Club Officials Meeting Document and child protection policy.
- Anthony Duff to organise McDonalds Encouragement Awards from McDonalds approximately 400.

#### **15. Next Meeting Date.**

Monday 6<sup>th</sup> of April in the Parish Centre at 7.30pm

Meeting was concluded at 8:50

Minutes submitted by: Geoff Burton

Approved by: Norma Haddad