

**OLQP Falcons Soccer Club
Meeting held 6th April 2009
Held at the Parish Centre
Start time 7.30pm – Finish at 8.30pm**

1. President Welcome

Norma Haddad (Club President) welcomed and thanked all in attendance for their continued support and contribution to the Club. Norma acknowledged that without the commitment from the Committee parents of the kids, the Club would not be as successful as it is today.

Norma also acknowledged the many contributions and changes made to the Club over the tenure of previous Club president, paving the way for a smooth transition of new executive committee. All agreed that the ongoing efforts by Mark were also sincerely appreciated.

2. Apologies

Apology received from Mark Giaccoppo, Amelda Tanya, Anthony Duff and Richard Warren.

3. Review of previous minutes

The minutes from the previous meeting held were accurate and signed off as a true and accurate representation of the meeting by the Club president.

4. President Report

- **Feedback Form**

To help support the ongoing improvement to the operations of the Club, a feedback form was circulated, requesting improvement input and comments on what works well in the area of registration, trial games, Canteen and any other activity.

- **Managers Charts**

Norma will email Managers a spreadsheet which outlines the requirements of a Manager, particularly new managers to support their role.

- **Sponsors**

Norma informed the Committee that letters on OLQP letterhead will be circulated which can be used to request sponsorship for the Club. In light of the pre arranged fund raising activities, it was encouraged that sponsorship should be sought immediately, particularly in support of the family night.

Action: All managers to canvas their teams requesting sponsorship if opportune.

- **Presentation Day and AGM**

Tentative dates for presentation date were pencilled in for the 20th and 27th of September.

Action: Managers to canvas their teams for preferred date – decision to be made at the next meeting.

- **Key Register**

A template for all teams to register the keys in their possession was circulated.

Action: Managers to complete and return at next meeting.

5. Vice President Report

In the absence of the visit president, Norma updated the Committee that an additional order for team shorts had been placed. Mark also attended the Daniel Street Park Council meeting and re confirmed our exclusive right to the Park between 5 – 7.30pm week nights.

6. Secretary's Report

Jeff Burton, Club Secretary, informed the Committee that it was reinforced at the last association meeting that the following must be abided by on game days;

- No jewellery must be worn
- Shin pads must be worn
- Interchanges must take place on the half way line
- Coaches of the under 8's are allowed on the field for the 1st round only.
- All communication to association must be made through the Club Secretary.

Jeff also highlighted that those teams that were interested in participating in the knockout competition must express their interest and nominate teams by 6.00pm on the 7th of April 2009.

Jeff informed that the Season Draw would be emailed as soon as finalised and available.

Action: Action: Peter Melisi to post Season Draw on website when available.

7. Treasures Report

Treasurer informed Committee that all registration payments to the association had been made and uniforms were paid for. The Club is in a healthy position moving into the 2009 season.

8. Canteen Managers Report – Tony Ellias

Tony Ellias informed the Committee that there were no key issues with the Canteen that needed addressed at this point.

9. Equipment Managers Report – Alex Soyer

Alex Soyer reminded the Team Mangers to check their equipment bags and notify him directly if there is any equipment missing or damaged so he can replace appropriately.

10. Fund Raising Report – Dianne Khattar

Bottle Fund Raiser

Most teams had been distributed Bottles for their first fundraiser of the year. Managers to sell bottles and return any unsold bottles at next Committee meeting.

Action: Dianne to follow up with Mark re distribution to teams that were washed out.

Family Night

The Committee agreed that the Family Night would continue in tradition and a Family Bingo session would be held on the 15th of August in the Red Gum Function room. Further information on the family night will follow at each Committee meeting.

Merchandise

Dianne informed the Committee that the Merchandise orders will be available in May. Managers are required to collect money from parents who ordered before merchandise is handed over.

Dianne is also going to conduct a pricing analysis with other local Clubs as it is believed our merchandising is very competitive in comparison.

An additional opportunity to order merchandise will again be made available in May.

Photo Day

A date for photo day will be set at the May meeting once we official draw is confirmed.

Woolworths Community Grant

Dianne made the Committee aware that Norma and she had submitted an application on behalf of the Club to receive a \$5000.00 community grant. This is a tremendous initiative and the Committee wishes the Club the very best of luck in being a recipient of the grant.

11. Next Meeting

The next meeting is to be held on Tuesday the 5th of May at 7.30pm in the Parish Centre.

Signed as a true and accurate record

**Norma Haddad
Club President**